



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:
*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

SPECIAL MEETING

Date: September 11, 2012

ORDER OF BUSINESS

- | | |
|------------|--|
| 11:00 a.m. | 1. Call to Order
Recess to: |
| | 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session |
| 1:00 p.m. | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Division, Corporate and Commission Action Items |
| | 7. Staff Briefings |
| | 8. New Business |
| | 9. Policy Roundtables |
| | 10. Adjournment |

Please note: item 7a will be taken up immediately before item 6d.

Due to the length of the meeting, please review the public testimony procedures listed at the end of this agenda.

September 11, 2012: Item 8a motion 1, motion2, and outside legal counsel's opinion added.

September 18, 2012: item 6e amended substitute motion added.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the special meeting of July 31, 2012.

4. SPECIAL ORDER OF BUSINESS

- a. Commission Activities Report. ([memo enclosed](#))
- b. Acknowledgment of Representative Adam Smith's Recognition of the Port of Seattle for Receiving the 2012 Secretary of Defense Employer Support Freedom Award. ([memo](#), [attachment 1](#), and [attachment 2 enclosed](#))

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- a. Approval of the claims and obligations for the period of August 1, 2012, and August 31, 2012, in the amount of \$40,862,162.54. ([memo enclosed](#))
- b. Authorization for the Chief Executive Officer to authorize \$1,179,000 of tenant reimbursement budget associated with the relocation of Alaska Airlines from Concourse D ramp spaces to Concourse C as part of the Airline Realignment Tenant Improvement Program and to execute an airline reallocation agreement with Alaska Air Group. The total estimated project cost for the entire realignment is \$23,285,000. ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- c. Authorization for the Chief Executive Officer to: (1) advertise and execute a construction contract for regulated materials management (RMM) abatement for the Zone 2 Ticket Counter and Offices; (2) use Port crews for construction to support RMM abatement; and (3) execute a contract for moving services to relocate airline tenants, all associated with the Airline Realignment Tenant Improvements Project at Seattle-Tacoma International Airport. The cost of the RMM and moving services is \$730,000 (expense). ([memo enclosed](#))
- d. Authorization for the Chief Executive Officer to issue Change Order No. 113 for Contract MC-036677, Centralized Pre-Conditioned Air Project at Seattle-Tacoma International Airport in the amount of \$776,910 for changes to the pipe routing at D Concourse. ([memo enclosed](#))
- e. Authorization for an additional project budget authorization of \$75,000 for the Pier 69 Cooling Tower Replacement project. The additional budget authorization of \$75,000 will increase the total authorized project cost to \$415,000. ([memo enclosed](#))
- f. Authorization for the Chief Executive Officer to execute an amendment to add \$2,000,000 to the AECOM professional service contract to support the investigative work required for the Lower Duwamish Superfund Site (P-00314929) for a total contract value of \$15,500,000. In addition, this memo provides notification to the Port of Seattle Commission in accordance with RCW 53.19.060 that the amendment for AECOM exceeds 50% of the original contract value. (The contract will expire on December 31, 2014.) ([memo](#), [attachment 1](#), and [attachment 2 enclosed](#))
- g. Authorization for the Chief Executive Officer to execute up to two Indefinite Delivery, Indefinite Quantity consulting contracts for graphic design services to maintain the Port's graphic identity, support brand standards and messages, and support marketing and communications strategies, internal communications and signage needs for a period of one year, with two one-year options, for a total not to exceed contract value of \$1,000,000. ([memo](#) and [PowerPoint enclosed](#))
- h. Authorization for the Chief Executive Officer to execute a contract to provide natural gas for Seattle-Tacoma International Airport. The contract will be structured as a one-year agreement with up to four years of additional service. ([memo enclosed](#))
- i. Acceptance of the settlement offer from Puget Sound Energy (PSE) dated August 22, 2012, and authorization for the Chief Executive Officer to execute a settlement agreement with PSE resolving all claims in litigation related to the Port's claims as an interested party against PSE in the Pacific Northwest Refund action. The settlement agreement will be negotiated with PSE pursuant to the terms of the settlement offer and may include additional matters involving mutual cooperation between the Port and PSE. In exchange for agreeing to settle the litigation, the Port would be required to dismiss all actions against PSE currently pending before FERC. ([memo enclosed](#))
- j. Authorization of the revised Commission's 2012 international travel plan. ([memo enclosed](#))

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Request (1) Second Reading and Final Passage of Resolution No. 3666: A Resolution of the Port Commission of the Port of Seattle declaring certain personal property surplus (Port of Seattle Cranes No. 51, 52, and 53) for Port of Seattle purposes and authorizing its sale or disposal; and (2) authorization of disposal cost of said cranes in an amount not to exceed \$1,500,000, provided the cranes are not able to be sold. ([memo](#), [resolution](#), and [PowerPoint enclosed](#))
- b. Special meeting of the Industrial Development Corporation of the Port of Seattle. ([notice](#), [memo](#), and [resolution enclosed](#))
- c. First and Second Reading and Final Passage of Resolution No. 3667: A Resolution of the Port Commission of the Port of Seattle approving the issuance by the Industrial Development Corporation of the Port of Seattle of its Special Facilities Revenue Refunding Bonds, Series 2012 (Delta Air Lines Inc. Project) in a principal amount not to exceed \$75,000,000 for the purpose of refunding the Development Corporation's Special Facilities Revenue Bonds, 2001 (Northwest Airlines Inc. Project); and approving the resolution of said Development Corporation authorizing said bonds and other documentation in connection with the issuance of said bonds. The Resolution also authorizes the Chief Executive Officer or the Chief Financial and Administrative Officer to execute documents related to the 2012 bonds on behalf of the Port. ([memo](#), [resolution](#), and [letter enclosed](#))
- d. Authorization for the Chief Executive Officer to negotiate and execute a lease and concession agreement with the proposer selected in the Port's current request for proposal process to operate three duty free/duty paid locations for a term of seven years. The draft lease (Exhibit A) is not necessarily the final version and is subject to negotiation within the stated parameters provided in the memorandum. ([memo](#), [exhibit A](#), [exhibit B](#), and [PowerPoint enclosed](#))

- e. Motion Regarding Relief for Airport Concessions Disadvantaged Business Enterprises and Other Small Business at Seattle-Tacoma International Airport. ([motion enclosed](#); [substitute motion offered and amended at meeting](#))
 - f. Authorization to increase the previous Project Authorization by the amount of the American Recovery and Reinvestment Act (ARRA) grant in the amount of \$2,875,171 received after Commission authorization on March 24, 2009, resulting in the total project authorization of \$53,575,171 (CIP C001725). ([memo enclosed](#))
 - g. Authorization for the Chief Executive Officer to: (1) obligate the Port to pay Washington State Department of Transportation a not-to-exceed amount of \$500,000 for work associated with SR-99 Trestle Replacement to allow East Marginal Way Grade Separation (EMWGS) Phase II and Argo Yard Access Road projects to proceed; and (2) direct staff to develop design and prepare bidding documents for EMWGS Phase II in the amount of \$350,000 (CIP #C001725). ([memo and PowerPoint enclosed](#); [video available upon request](#))
 - h. Authorization for the Chief Executive Officer to: (1) approve the scope and \$6 million budget for the creation of an airport sustainability master plan (SMP) at Seattle-Tacoma International Airport; and (2) advertise and execute a contract for consulting services for the Airport SMP, with a total estimated value of \$6.0 million. Authorization to complete the environmental review of the master plan will be requested in 2015 once the scope of the master plan projects is defined and the level of environmental review required is determined. ([memo and PowerPoint enclosed](#))
 - i. Authorization for the Chief Executive Officer to execute the Second Amendment to the Cruise Facility Lease Agreement between the Port of Seattle and Cruise Terminals of America to exercise the "Extension Period" set forth in Article 3. ([memo and attachment enclosed](#))
- 7. STAFF BRIEFINGS**
- a. Airport Concessions Master Plan Update. ([memo, attachment, and PowerPoint enclosed](#))
 - b. Briefing on the Port Liability Insurance Renewal for the Policy Year Beginning on October 1, 2012. ([memo and PowerPoint enclosed](#))

8. NEW BUSINESS

- a. The Chief Executive Officer's Appointment to the Expeditors International Board of Directors. ([motion 1](#), [motion 2](#), [outside counsel's legal opinion](#), [attachment 1](#), [attachment 2](#), [attachment 3](#), and [attachment 4 enclosed](#))

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item are encouraged and may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.